

Finance and Performance Management Standing Panel			
Item	Report Deadline/ Priority	Progress / Comments	Programme of future meetings
(1) Best Value Performance Plan 2007/08	Report considered annually	Completed: The Summary BVPP and arrangements for consideration of full BVPP for 2008/09 agreed on 11 February 2008. The statutory requirement to produce an annual BVPP has been revoked as part of the new performance framework for local government, and the performance plan for 2008/09 will be the last to be produced in the current form.	17 June 2008 19 August 20 October 11 November 13 January 2009 10 February 31 March
(2) Key Performance Indicators - Performance Monitoring	Performance reports considered on a quarterly basis.	Quarterly KPI performance reports will be considered at the meetings to be held on 19 August 2008, 11 November 2008 and 10 February 2009. An extra meeting was arranged on 20 October 08 to consider Qtr 1.	
(3) Quarterly Financial Monitoring	Reports to be considered on a quarterly basis.	First Quarter information was considered on 19 August '08, 2 nd Quarter on 11 November '08 meeting and the 3 rd Quarter to go to the February 09 meeting.	
(4) Performance (Services to be scrutinised in Rotation)	Ongoing	The Panel looked at the Council's land and accommodation strategy at its meeting in November 2007. Further issues for consideration may be identified during the year.	
(5) Essex Local Area Agreement	Performance reports considered on a quarterly basis	Completed: Outturn report in respect of the first Essex Local Area Agreement (LAA) was considered during 2008/09. Quarterly performance reports in respect of the performance indicators within the second Essex LAA that the Council 'has regard to' will be considered at the meetings to be held on 19 August 2008, 11 November 2008 and 10 February 2009.	

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(6) Council Plan 2006-2010 – Performance Monitoring	Performance report considered on an annual basis.	Considered at August 08 meeting. Annual performance report was considered at the meeting held on 19 August 2008.	
(7) Annual Value for Money Analysis	Value for Money Analysis updated on an annual basis to reflect latest available cost and performance information	The Value for Money Analysis was considered at the meeting to be held on 19 August 2008, to identify any areas where further more detailed and targeted analysis may be required to be undertaken by a Task and Finish Panel during the year. A Sub Group has been constituted.	
(8) Annual Consultation Plan	Report considered on an annual basis. Considered at the August 08 meeting.	Completed August 08. Consultation Plan considered at first meeting of each municipal year. Next report due May/June 2008	
(9) Detailed Portfolio Budgets	To go to the January 2009 meeting.	Annual review of the Portfolio holders budgets	
(10) Medium Term Financial Strategy	To go to the January 2009 meeting.	To review the Council's medium term financial strategy.	
(11) Race Equality Scheme Monitoring and Progress with Equalities Work	Report considered on an annual basis.	Monitoring report in respect of the Race Equality Scheme and progress with other equality issues to be made to the meeting to be held on 31 March 2009.	
(12) Gender Equality and Disability Equality Schemes – Monitoring	Report considered on an annual basis	Monitoring report in respect of the Gender Equality and Disability Equality Schemes to be made to the meeting to be held on 31 March 2009.	
(13) Capital Outturn 207/08 and use of transitional relief in 2008/09	To go to June 2008 meeting.	Considered at the June 2008 meeting.	
(14) Provisional Revenue Outturn 2007/08	To go to the June 2008 meeting	Considered at the June 2008 meeting.	

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(15) Fees and Charges	Report considered at the November 08 meeting.	Completed.	
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